Regulations

I.	**Programme:**	**UNESCO Internship Programme 2026**
II.	**Organiser:**	Education and Youth Development Bureau (DSEDJ)
III.	**Purpose:**	The Macao SAR Government has signed a cooperation agreement with the United Nations Educational, Scientific and Cultural Organization (UNESCO) to enable outstanding Macao youth to undertake internships at UNESCO's headquarters, field offices and affiliated institutes, thereby broadening their international horizons and fostering their professional growth through practical work experience.
IV.	**Target Group:**	1. Holders of a professional degree (bachelor's degree or higher) required for the internship position, who have received education in Macao for at least three consecutive years between secondary school and higher education; 2. Macao permanent residents aged 35 or under on or before 31 December 2026; 3. Individuals whose cumulative internship duration with UNESCO, including the period covered by this application, does not exceed 12 months.
V.	**Duration:**	6 months
VI.	**Positions/ Locations:**	See the List of Internship Positions
VII.	**Form of Internship:**	Interns will perform services at designated institutions on an unremunerated basis under the guidance and supervision of appointed professionals. Interns are not UNESCO staff members and shall not represent the host institution in any official capacity.
VIII.	**Application Methods:**	1. Applicants must submit their application form by e-mail, select the internship position they wish to apply for, and provide relevant documents in accordance with the academic qualifications and other requirements set out for the position from October 28 to November 6, 2026. Applications will not be accepted if applicants fail to submit all the necessary documents within the specified period.

2. Submit the following documents by e-mail:
   a. A copy of the valid Macao Permanent Resident Identity Card;
   b. A copy of the valid Macao SAR passport;
   c. One recent 1.5-inch colour photo, full-face and bareheaded;
   d. Proof of having received education in Macao for at least three consecutive years between secondary school and higher education, which must be a copy of proof or academic records issued by the secondary school(s) or higher education institution(s) attended by the applicant, or certificates issued by the competent authorities;
   e. A copy of the professional degree certificate required for the internship position and a copy of the academic transcripts for all years of study (all in English); if the relevant degree certificate is not yet available at the time of application, proof of enrolment must be submitted (in English), and a copy of the missing degree certificate must be provided after admission, within a period to be specified;
   f. A curriculum vitae and a motivation letter (both written in English and uploaded as one file; word count requirement: the curriculum vitae must be within 800 words, while each motivation letter, specific to a particular position, must state at the beginning the title of the desired internship position and the duty station, and contain no more than 1,200 words);
   g. Certificate(s) of language proficiency required for the internship position, such as IELTS, TOEFL or TOEIC.

IX. Selection and Confirmation:

1. Upon verification of application documents, the DSEDJ will publish the list of eligible candidates online;
2. The list of eligible candidates will be sent to UNESCO for selection. UNESCO will determine the selection method and make the final decision;
3. Upon confirmation by the DSEDJ, the relevant decision will be published on its website.

X.	**Publication Date:**	List of eligible candidates: between November and December 2026 (tentative)
XI.	**Allowances and Subsidies:**	1. Travel expenses to and from the duty station; 2. A monthly subsistence allowance of MOP 18,000; 3. A one-off subsidy of MOP 20,000 for insurance, visa fees and other related expenses; 4. Any additional expenses shall be borne by the intern.
XII.	**Obligations of Interns:**	Successful candidates must: 1. Sign the Declaration of Acceptance of Internship Financial Support and Associated Responsibilities and the host institution agreement (provided by UNESCO and signed with the intern); 2. Provide details of a current bank account held in Macao for the transfer of allowances and subsidies; 3. Not receive financial support from other entities at the same time without the permission of the DSEDJ; 4. Have a full understanding of the duty station before accepting the internship, including but not limited to the local sanitary conditions, public security situation, culture and customs, religious beliefs, and cost of living, which cannot be used as grounds for termination of the internship; 5. Complete visa formalities independently using their Macao SAR passport; 6. Arrange insurance at their own expense, including round-trip travel, personal accident and health insurance that covers the entire duration of the internship and the geographical area(s) where the internship takes place, and submit a copy of the insurance certificate(s) to the DSEDJ before departure; 7. Notify the DSEDJ immediately by e-mail of any changes to their local contact details (such as postal address, e-mail address and telephone number) during the internship; 8. Submit an internship report written in Chinese, Portuguese or English to the DSEDJ within three months of completing the internship (containing a minimum of 1,500 Chinese characters or 2,000 Portuguese or English words, and including at least 10 photos taken during the internship);

9. Keep the DSEDJ regularly informed of their individual internship progress and contribute to the promotion of the internship programme;

10. In the event of non-compliance with any of the above conditions, or the provision of false statements or omission of material facts in the application documents, the DSEDJ has the right to revoke the allowances and subsidies referred to in Items 2 and 3 of Point XI. The person concerned shall repay the relevant sums, and the matter shall be handled in accordance with the applicable legislation in force in Macao.

XIII. Provisions on Termination of Internship:

1. Voluntary termination

   For termination of internship due to personal reasons, the intern must notify the DSEDJ and the host institution in writing 30 days in advance, and repay in full all financial support received, including the subsistence allowance, travel expenses and the one-off subsidy.

2. Compulsory termination

   In the event of a serious breach of the agreement signed with the host institution or local laws during the internship, the DSEDJ or the host institution has the right to terminate the internship immediately. The intern concerned must repay in full all financial support received, including the subsistence allowance, travel expenses and the one-off subsidy.

3. Termination due to force majeure

   In the event of force majeure, such as natural disasters, political unrest, severe epidemics or health issues, the intern must notify the DSEDJ and the host institution of the situation and provide relevant proof. In such circumstances, the DSEDJ or the host institution has the right to terminate the internship immediately. The intern concerned must repay, on a pro rata basis, the subsistence allowances for the remaining months of the internship programme, while travel expenses and the one-off subsidy are exempt from repayment.

XIV. Timeline:

Activity	Date (tentative)
Application period:	October 28 to November 6, 2026
Publication of the list of eligible candidates:	To be published on the DSEDJ website between November and December 2026
Selection:	November to December 2026
Submission of documents:	**The following documents must be submitted to the DSEDJ within 10 days of the publication of the list of successful candidates:** 1. Duly signed Declaration of Acceptance of Internship Financial Support and Associated Responsibilities; 2. A copy of the passbook for the Macao bank account (the page showing the name of the successful candidate and the account number); 3. A copy of the professional degree certificate (applicable only to those unable to submit it at the time of application); 4. Declaration of emergency contact and a copy of his/her identity document. Notes: 1. Failure to submit the aforementioned documents within the specified period will be deemed a withdrawal, and the vacancy will be filled from the waiting list in order. 2. Except in cases of force majeure or exceptional circumstances, individuals who withdraw shall be ineligible, for a period of two years, to participate in any internship programmes organised by the DSEDJ in collaboration with United Nations international organisations.

XV. Enquiry: Division of Youth Development, DSEDJ

E-mail: unorgip@dsedj.gov.mo

Tel: (853) 8396 9336

Fax: (853) 2837 0105

XVI. The DSEDJ reserves the right to amend and interpret these Regulations.

Annex 1: List of Internship Positions

Annex 2: Declaration of Acceptance of Internship Financial Support and Associated Responsibilities

UNESCO Internship Program 2026 -- Positions (5)

No.	Position	Location	Duration	Diploma	Language Skills
A	Culture|2030 Indicators trainee	Paris, France	6 months	Advanced university degree (Master's degree or equivalent) or currently pursuing in Economics, information science, management, urban planning, geography, or any culture related field or international relations.	Excellent knowledge of either English or French and good knowledge of the other language desirable. Knowledge of any other official UN language is an asset.
B	Trainee – Intercultural Dialogue and Inclusion	Paris, France	6 months	Master Degree in the Social or Human Sciences (social and human sciences, human rights, international relations, economics, gender studies, social communication, education or other relevant field). A first-level university degree in combination with additional two years of relevant experience may be accepted in lieu of an advanced university degree.	Excellent knowledge of English. Knowledge of French desirable, and other UN languages an advantage.
C	World Water Assessment Programme (WWAP) Traineeship	Perugia, Italy	6 months	A Master's degree or Bachelor's degree in a relevant field with at least two years of professional experience may be considered. Field of study related to water resources management, earth sciences, or environmental engineering is required.	Excellent knowledge of English; knowledge of another UNESCO official language will be an asset.

UNESCO Internship Program 2026 -- Positions (5)

No.	Position	Location	Duration	Diploma	Language Skills
D	Trainee – Science, Technology and Innovation	Venice, Italy	6 months	Advanced university degree (Master's degree or equivalent) in Marine Science, Environmental Studies, Sustainable Development, Education, Science Communication, International Relations or related field. A first-level university degree in combination with additional relevant academic or research experience may be accepted.	Excellent knowledge of English; good knowledge of another UNESCO official language is an asset.
E	Trainee – Education Data Analysis and SDG 4 Monitoring (Asia-Pacific)	Bangkok, Thailand	6 months	Bachelor's degree in education, statistics, data science, economics, social sciences, or a related field. Enrollment in or completion of a Master's degree in a relevant field is an asset.	Excellent knowledge of English (written and spoken). Knowledge of Chinese or another UNESCO official language is an asset.

To Education and Youth Development Bureau

Declaration of Acceptance of Internship Financial Support and Associated Responsibilities

I, **(name of intern)**, holder of Macao Permanent Resident Identity Card No. **(number)** and Macao SAR Passport No. **(number)**, having applied for the position of **(internship position)** in **(country of internship)** under the **(name of internship programme)** organised by the **Education and Youth Development Bureau (DSEDJ)**, and having been accepted into the field office of the **(international organisation)** in **(country of internship)**, hereby declare that I accept the financial support provided by the DSEDJ (including a monthly subsistence allowance of MOP 18,000, round-trip travel expenses between Macao and the duty station, and a one-off subsidy of MOP 20,000 for expenses such as insurance, visas and temporary accommodation). In addition, I further declare that I **acknowledge and undertake to comply with** the following provisions:

1. General provisions for the internship period

    1.1 The intern shall not concurrently receive any financial support or subsidies from other government departments of the Macao Special Administrative Region (SAR) in relation to this programme.

    1.2 The intern shall undertake the internship at the said institution on an unremunerated basis, with no employment relationship between the two parties. Internship supervision and training modalities during the period shall be arranged by the local field office of the institution and formalised by means of an agreement, with a copy of the signed contract sent to the DSEDJ for record purposes.

    1.3 The intern shall respect the impartiality and independence of the host institution; under no circumstances may a request be made to change the host country or assigned position, and the internship shall be completed within the agreed period.

    1.4 Without the authorisation of the Macao SAR Government or the host institution, the intern shall not make statements on behalf of either party on any public occasion.

1.5 The intern shall conduct himself/herself in a manner compatible with normal standards of courtesy and professional behaviour, and refrain from any conduct that would adversely reflect on the Macao SAR Government and the host institution. He/She shall not engage in any activity that is incompatible with the mission and objectives of the host institution, or the exercise of his/her functions.

1.6 The intern shall use his/her Macao SAR passport as his/her travel document to participate in the programme, and shall complete all necessary visa application formalities independently.

1.7 In accordance with the entry requirements of the duty station, the intern shall prepare any proof of good health that may be required upon entry (e.g. a COVID-19 vaccination record).

1.8 Prior to the commencement of the internship, the intern shall provide the DSEDJ with a medical certificate issued in Macao attesting to his/her fitness for work.

1.9 The intern shall arrange, at his/her own expense, the necessary insurance, as well as local medical and health insurance.

1.10 The intern shall notify the DSEDJ immediately by e-mail of any changes to his/her local contact details (such as postal address, e-mail address and telephone number) during the internship.

1.11 The intern shall report his/her individual internship progress to the DSEDJ and contribute to the promotion of the internship programme.

1.12 The intern shall submit an internship report to the DSEDJ within three months of completing the internship (containing a minimum of 1,500 Chinese characters or 2,000 Portuguese or English words, as well as at least 10 photos taken during the internship).

1.13 All documents submitted to the DSEDJ for the application to the programme, as well as the statements made, shall be true and shall not conceal or omit any material facts.

1.14 The intern shall utilise the return travel arrangements provided by the DSEDJ within 120 days from the date of completion of the internship or termination thereof due to force majeure, unless a prior written request based on exceptional circumstances is submitted to and approved by the DSEDJ. Failure to utilise such travel arrangements within the prescribed timeframe shall be deemed a waiver of the relevant entitlement.

2. In the event of non-compliance with the aforementioned provisions, breach of the regulations governing the programme, or breach of the statements made in this declaration, the relevant allowances and subsidies may be revoked in whole or in part. Any disbursed funds (including the subsistence allowance, travel expenses and the one-off subsidy) shall be repaid to the DSEDJ within one year from the date of failure to fulfil the obligations, without prejudice to any legal liability arising therefrom.

3. Provisions on termination of internship

   3.1 Voluntary termination

   For termination of internship due to personal reasons, the intern shall notify the DSEDJ and the host institution in writing 30 days in advance, and repay in full all financial support received, including the subsistence allowance, travel expenses and the one-off subsidy.

   3.2 Compulsory termination

   In the event of a serious breach of the agreement signed with the host institution or local laws during the internship, the DSEDJ or the host institution has the right to terminate the internship immediately. The intern shall repay in full all financial support received, including the subsistence allowance, travel expenses and the one-off subsidy.

   3.3 Termination due to force majeure

   In the event of force majeure, such as natural disasters, political unrest, severe epidemics or health issues, the intern must notify the DSEDJ and the host institution of the situation and provide relevant proof. In such circumstances, the DSEDJ or the host institution has the right to terminate the internship immediately. The intern shall repay, on a pro rata basis, the subsistence allowances for the remaining months of the internship programme, while travel expenses and the one-off subsidy are exempt from repayment.

4. Provisions on repayment

   Where a repayment is required under the circumstances set out in Point 2 or 3, the relevant sum shall be repaid to the DSEDJ within one year from the date of failure to fulfil the obligations or termination of the internship.

5. Failure to comply with the repayment provisions shall entail all legal consequences. In the event of force majeure or exceptional circumstances affecting repayment, a written request for deferred repayment shall be submitted to the DSEDJ, accompanied by relevant supporting evidence.

I understand and accept all the provisions and obligations under this programme, including the terms relating to financial support amounts, termination of the internship and repayment. I am also aware of the scope of my internship and the local living conditions, and hereby undertake to complete the internship to the best of my ability and fulfil my obligations as stipulated.

Declarant

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(sign in accordance with the specimen signature on the Macao Permanent Resident Identity Card)