

# **Award Scheme on Instructional Design**

**2020/2021**

## **Regulations**

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## Chapter I Background

In accordance with Law No 9/2006 “Fundamental Law of Non-tertiary Education System,” the professional development of teaching staff should be in line with the requirements of the education development of Macao Special Administrative Region; it should be implemented through diverse means and flexible forms of participating in trainings, self-study, survey and practice. The education authority should provide conditions and resources for professional development of teaching staff.

In order to encourage teaching staff to participate more actively in teaching research, continuous learning and self-enhancement, and to incorporate the knowledge and theories absorbed in their research and learning into teaching design and put it into practice, the "Award Scheme on Instructional Design" was established in 1996, providing channels for teaching staff's teaching design and teaching research results to receive feedback and suggestions from experts, thereby stimulating their professional development. At the same time, the "Award Scheme on Instructional Design" is also a platform for teaching staff to exchange and share their teaching experiences and achievements. Teaching staff can reference their works among each other to achieve resource sharing, and thus improve teaching quality.

The "Award Scheme on Instructional Design" includes several categories according to the nature of the work, has different award rankings, encourages teaching staff to strive for excellence and innovation, promotes the development and innovation of education and curriculum, and meets the needs of the development of education of Macao.

## **Chapter II Introduction of the Scheme**

### **Section 1 Objectives**

The establishment of the "Award Scheme on Instructional Design" aims to stimulate teaching creativity, encourage teachers to reflect on their teaching, form morale on teaching researches, improve teachers' quality, and promote teachers' professional development. At the same time, the "Award Scheme on Instructional Design" encourages the improvement of school-based curriculum and teaching, and the implementation of educational reforms, and summarizes and shares achievements so that teaching effectiveness is enhanced and education quality is improved.

### **Section 2 Eligibility**

All in-service teaching staff of non-tertiary formal or recurrent education with a valid DSEDJ Teaching Staff Card are eligible.

### **Section 3 Categories**

The "Award Scheme on Instructional Design," according to the contents, nature and purpose, includes "Lesson Plan," "Pedagogical Research," "Teaching Achievements," "Teaching Aids," and "Public Lesson" five categories.

#### **Clause 1 Lesson Plan**

The lesson plan design follows pedagogical theories and principles, fulfill students' learning needs and boost teaching effectiveness. The work should have been put into practice by at least one of the candidates who teaches that subject and grade in the corresponding academic year.

On the basis of the scope of the work, there are 3 sub-categories: single-unit lesson plan, theme lesson plan and academic-year lesson plan:

1. Single-unit lesson plan: educational activities of no fewer than four lessons, contents covering at least one complete topic.

2. Theme lesson plan: duration of at least half an academic year<sup>1</sup>, educational activities covering all the contents of the subject in the time period.
3. Academic-year lesson plan: duration of one full academic year, educational activities covering all the contents of the subject in the time period.

### **Clause 2 Pedagogical Research**

The research must explore, analyze and discuss on teaching activities and behaviours, and provide reflections and suggestions based on the research result so as to improve lesson quality and promote the effectiveness of teaching and learning.

The main body of the writing must be between 15,000 and 30,000 words (cover, abstract, table of contents, references and bibliography, footnotes, figures and charts, appendices etc. not included). Dissertations or theses of any kind are not accepted.

### **Clause 3 Teaching Achievements**

The length of implementation and research should not be less than two or four full academic years.

The work must align with the education direction and policies of the Macao SAR; embody the spirit of cultivating people and the spirit of the times; provide solutions to existing difficulties and future challenges in education and teaching; as well as propose new scientific ideas, methods and measures that have been applied and proved to have significant effects on uplifting education standards and quality. The work is also a model of the school and represents important achievements on education reform and practical exploration. Scope of the work may involve curriculum, teaching, evaluation, resource building etc.

### **Clause 4 Teaching Aids**

The teaching aids must be created or developed by the candidate(s). As a tool which provides aids to teaching activities, the work should be beneficial to students' understanding of the lesson contents and difficult ideas; deepen their experience of the learning unit. The work should have been put into practice by at least one of the

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<sup>1</sup> "Academic year" refers to the period from the start of the teaching activities of the school year to the end, and "half an academic year" refers to half of an "academic year."

candidates who teaches that subject and grade in the corresponding academic year.

There are “Physical Work” and “Software” two sub-categories:

1. Physical Work: The work must be a physical object and may involve electronic or IT components.
2. Software: The main part of the work should be computer software program(s)<sup>2</sup>, and the work should be a complete set of teaching aids designed and operated by information technology carriers, such as computers, tablets, VR glasses.

#### **Clause 5 Public Lesson**

The work is an in-person demonstration of one complete lesson with teaching contents of at least 30 minutes. Candidate(s) are also required to stand in front of the panel of judges for oral defense during the demonstration session. The in-person demonstration sessions are scheduled to take place between March and April 2022. The date, time and venue are to be announced. The lesson should be creative with unique features; it can encourage active participation in learning and discussions among students; and worth promoting and demonstrating. The work should have been put into practice by at least one of the candidates who teaches that subject and grade in the corresponding academic year.

Applicable education levels and disciplines for this year: preschool education, primary Chinese, primary English, primary Mathematics, secondary Chinese, secondary English and secondary Mathematics.

#### **Section 4 General Notes**

1. The works must be original and have never been presented, awarded or published before.
2. For Lesson Plan and Public Lesson two categories, the works must be implemented in the academic year of 2020/2021 and the implementation/trial lesson(s) must also be completed within the academic year of 2020/2021. For

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<sup>2</sup> Mobile phone Applications are not accepted this year.

other categories, the work must be a project completed by the academic year of 2020/2021.

3. Works that were previously evaluated in the “Award Schemes on Instructional Design” before cannot be submitted again even if they have been revised or rearranged.
4. Each work (full/partial) is allowed to register under only ONE category and group.

### **Section 5 Information and Enquiries**

1. Please visit the Award Scheme on Instructional Design website for updates:  
<http://www.dsedj.gov.mo/cre/tplan>.
2. For enquiries, please contact Ms. Lau, Ms. Lam or Mr. Tam by phone at 83959101, 83959122 or 83959108, or by email at [tplan@dsedj.gov.mo](mailto:tplan@dsedj.gov.mo).

## Chapter III Schedule and Registration

### Section 1 Schedule

Item	Registration and Work Submission	Evaluation	Final Results
Date	2021/7/9-8/30	Between 4 <sup>th</sup> Quarter, 2021 and 1 <sup>st</sup> Quarter, 2022	On or before 3 <sup>rd</sup> Quarter, 2022

### Section 2 Notes on the Schedule

1. After registration, candidate(s) can generate an entry number through the system and must label the entry number in the work accordingly.
2. There is NO supplementary submission or amendment policy. Candidate(s) should check carefully before submitting registration and uploading the work.
3. Registrations and works must satisfy the specifications and requirements as stated in Chapter II “Introduction of the Scheme” and Chapter IV, Section 3, Article 1 “Specifications”<sup>3</sup> in order to be accepted.
4. If DSEDJ has any questions about the registration or the work, clarification<sup>4</sup> request will be delivered before the announcement of the admission list. Candidate(s) will be notified by email, SMS and through the "Award Scheme on Instructional Design" under Teacher's Chamber Website. Candidate(s) are responsible to be aware of the notifications and must provide such clarification before designated date.
5. The list of accepted works will be uploaded on the Award Scheme on Instructional Design webpage at <http://www.dsedj.gov.mo/cre/tplan> around eight to ten weeks after the end of the “registration and work submission” period. Candidate(s) may

<sup>3</sup> DSEDJ will perform preliminary check on the registrations as well as the works.

<sup>4</sup> Candidate(s) may provide clarifications under the condition that such clarifications do not involve modifications of the registration or the work.



also refer to the system for the most updated status. Schools may look up the list of accepted works of their teaching staff at the “School’s Interactive Zone.”

### **Section 3 Notes on Registration**

#### **1. Types of Registration:**

According to the number of candidates and category of the work, registration can be made under "Individual," "Group" or "School":

Individual: The work is registered with only one person.

Group: The work is registered with more than one person, one of which is the main contact.

School: The work must be recommended and confirmed by the school of the candidates.

#### **2. Number of Candidates per Registration and Maximum Number of Registration:**

- (1) A maximum of six candidates per registration for Lesson Plan, Pedagogical Research, Teaching Achievements and Teaching Aids; for Public Lesson, a maximum of two candidates per registration.
- (2) For “Public Lesson” and “Teaching Aids” categories, a maximum of two registrations for each school is allowed. For “Teaching Achievements” category, only ONE registration per school can be submitted.
- (3) Each teaching staff can make a maximum of three registrations. Registrations for "Teaching Achievements," "Teaching Aids" and "Public Lesson" are not included in the calculation of the personal quota.

#### **3. Registration Procedures:**

##### **(1) Registration and Confirmation:**

Registration can be made via the “Award Scheme on Instructional Design” system by logging in the Teachers’ Chamber Website. In the case of more than one candidate in the registration, the group must assign one of the group members as the contact person. The contact person registers via the “Award Scheme on Instructional Design” system by logging in the Teachers’ Chamber Website. Other group members then confirm the registration on the “Award

Scheme on Instructional Design” system to complete the registration process.

Incomplete registration will not be accepted.

(2) School Recommendation:

Registration for “Teaching Achievements,” “Teaching Aids” and “Public Lessons” must be recommended and verified by the school in order to complete the registration procedure.

Contact person of the group registers via the “Award Scheme on Instructional Design” system by logging in the Teachers’ Chamber Website, and then the school makes recommendation and verification of such registration at the “School’s Interactive Zone.” In the case of more than one candidate in the registration, all group members must confirm the registration on the “Award Scheme on Instructional Design” system before the school can recommend and verify the registration.

(3) Copyrights declaration:

All candidates must make Copyrights Declaration via the “Award Scheme on Instructional Design” system by logging in the Teachers’ Chamber Website. Registration that fails to complete the declaration will not be accepted.

4. Registration Status:

Candidate(s) must log in to the “Award Scheme on Instructional Design” system for the updated registration status. List of successful registrations will also be posted on the “Award Scheme on Instructional Design” website.

## **Chapter IV Submission of Works**

### **Section 1 Submission Method**

After registration, contact person needs to generate the entry number through the system. Candidate(s) are required to mark the entry number in the text and on the name of the digital file accordingly. The work should be uploaded within the “Registration and Submission” period.

### **Section 2 Components for Submission**

1. List of Work Components:

Fill in the form on the “Award Scheme on Instructional Design” system.

2. Digital File of the Text and Other Digital Files:

Digital file of the text should include a single DOC and a PDF file. The text should follow the designated format as illustrated in the “File Format Template.” The entry number of the work should be marked on cover page as well as the top right corner of each page. The file name of the compressed file should also include the entry number. Works that do not provide either DOC or PDF, do not mark the entry number or do not mark the entry number appropriately will result in grading penalty.

If the category of the work requires submission of images, video and audio files, please compress all the files into one ZIP file for submission. The compressed file for “Teaching Achievements” and “Teaching Aids” should not exceed 1 Gb, and 700 Mb for other categories.

All files must be compatible with Windows 10. Files that cannot be opened or operated will not be accepted and will not be evaluated.

### **Section 3 Work Submission Requirements for Each Category**

1. Specifications:

The submitted work must fulfill the specifications; otherwise, the work will not be accepted. Specifications for each category are as follows:

(1) Lesson Plan:

Cover page, introduction, table of contents, lesson schedule<sup>5</sup>, lesson plan, evaluation and reflective suggestions of the lesson, bibliography and other related teaching materials. The lesson schedule and lesson plan must indicate the date of practice<sup>6</sup> (year/month/day).

(2) Pedagogical Research:

Cover page, abstract, table of contents, introduction, literature review, research timeline, methodology and process, analysis and discussion, conclusion and suggestions, as well as bibliography.

(3) Teaching Achievements:

Cover page, a brief introduction on the achievements, table of contents, research contents and implementation of the achievements, research timeline, methodology and process, innovative ideas borne by the achievements, application of the achievements, effects and reflections, photos and videos of the achievements, bibliography as well as related teaching materials (if any).

(4) Teaching Aids:

Physical Work: cover page, introduction, table of contents, illustrations of its production and operation, lesson plan, photos of the teaching aid, evaluation and reflective suggestions, bibliography, operation video and demonstration video, related teaching materials such as textbooks.

Software: cover page, introduction, table of contents, illustrations of its production and operation, lesson plan, screenshots of the operation process, evaluation and reflective suggestions, bibliography, operation video and

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<sup>5</sup> If the teaching content is arranged in a period not of that subject (such as "morning reading," "weekly assembly," "class affairs"), it must be noted and explained in the teaching schedule.

<sup>6</sup> If the educational activities (such as field trips, visits) of specific lessons are arranged outside regular classrooms, they must be noted and explained in the teaching schedule.

demonstration video, trial version or simulator of the work, related teaching materials such as textbooks.

(5) Public Lesson:

Cover page, introduction, table of contents, Lesson Plan, teaching evaluation and reflective suggestions, bibliography, related teaching resources such as teaching materials, textbooks. The teaching plan must indicate the date (year/month/day) of the trial lesson before the demonstration session. Demonstration session is an essential component of this category. Works that fail to complete in the evaluation period will be disqualified.

2. Formats:

The submitted works must refer to the following format requirements. Those that do not conform will receive grading penalty.

- (1) A4 size, portrait orientation, horizontal writing, showing page numbers at the bottom right corner of each page except the cover page.
- (2) Documents can be written in one of the three languages: Chinese, Portuguese or English. For written Chinese, please consistently use either traditional Chinese characters or simplified Chinese characters throughout all documents.
- (3) Cover page must include the name of the Scheme - "Award Scheme on Instructional Design 2020/2021," the name of the project, category, sub-category (if applicable), entry number, subject, educational type and grade that the work is targeted for.
- (4) The sources of all reference materials must be listed in common academic format as bibliography.
- (5) For the format of the documents, please refer to the "File Format Template" posted on the Award Scheme on Instructional Design website at (<http://www.dsedj.gov.mo/cre/tplan>).

### 3. Other Notes and Requirements:

The submitted works must refer to the following notes and requirements. Those that do not conform will receive grading penalty.

#### (1) Lesson Plan, Teaching Aids and Public Lesson:

A complete set of related ready-to-use teaching materials (photos, courseware, tools and multi-media teaching resources etc.)

#### (2) Pedagogical Research and Teaching Achievements:

The research paper should model formal academic writing formats and follow formal academic writing standards.

#### (3) Teaching Aids:

Operation video: an illustration of its operation (with subtitles in the corresponding language used in the written text of the work).

Demonstration video: a video recording the application of the teaching aid(s) in a lesson.

Resolution of the video should be at least 720 x 576 pixels, with no more than 15 minutes (in WMV or MP4 format), compatible with Windows 10, and with clear images and sound.

“Physical Work” should include four or more multi-dimensional photos.

Introduction of “Software” must state the target groups and minimum equipment requirements. The illustrations of its production and operation should provide details on the environment for using software and hardware, installation specifications and procedures, execution programs, operations of software programs, and provide four or more screenshots of the operation. The work should also include the trial version or simulator of the work, either in the form of an execution file (.exe) or other download-free forms for judges to install on the Windows 10 operating system and evaluate.

#### (4) For works of visual arts discipline, drafts/sketches (with descriptions about the ideas or thoughts) and the finished works of students must be submitted.

- (5) For the time allocation of different educational activities of the corresponding Lesson Plan projects, please refer to Administrative Regulation No. 15/2014 - “The Curriculum Framework for Formal Education of Local Education System.” Descriptions of how the work has fulfilled the “Requirements of Basic Academic Attainments” of related discipline(s) (by indicating the educational stage, discipline(s) and descriptor number(s) are required. The work may cover some or all descriptors of one discipline. The work may also be cross-disciplinary. Official copy of the “Requirements of Basic Academic Attainments” for each educational stage can be found and downloaded on the Imprensa Oficial website ([www.io.gov.mo](http://www.io.gov.mo)) or The Curriculum and Teaching Resources website ([www.dsedj.gov.mo/crdc](http://www.dsedj.gov.mo/crdc)).

## Chapter V Evaluation and Awards

In order to promote teachers' innovation in teaching, stimulate their professional development, and improve school-based curricula and teaching, several awards are set up, and certificates of recognition and bonuses are awarded as encouragement.

### Section 1 Evaluation Committee

The committee comprises experts, scholars, representatives from higher education institutions and academic organisations, and representatives of the organiser. The committee conducts evaluation on the works in accordance with the objectives and provisions of the Regulations of the Scheme such as promotion value, effectiveness of the project and the consistency with the objectives of the Scheme, and provides feedbacks and suggestions.

### Section 2 Rankings and Other Awards

There are three ranking awards for all categories: Distinction, Class A, Class B. Other awards include: "Award of Information Technology Application," "Award of Emotional Attachments to Home and Country," "Award of Finance and Wealth Management Education," "Active Participation Award for Schools."

1. **"Award of Information Technology Application"**: This is a supplementary award under the Lesson Plan category (participation is optional), aiming to encourage teachers for greater exposure to the ever-changing IT software and hardware and choose suitable IT solutions for teaching so as to uplift teaching effectiveness and efficiency. Separate evaluation will be made for this award. Evaluation is based on the appropriateness and depth of the application of IT solution illustrated in the lesson plan, and the extent of students' using the IT solution in the teaching design.
2. **"Award of Emotional Attachments to Home and Country"**: This is a supplementary award under all categories (participation is optional), aiming to encourage teaching staff to incorporate the elements of "Love Our Country and Macao" in the teaching and research process so as to cultivate students'



emotional attachment to home and country. Separate evaluation will be made for this award.

3. **“Award of Finance and Wealth Management Education”**: This is a supplementary award under all categories (participation is optional), aiming to encourage teaching staff to incorporate the knowledge of finance and wealth management in the teaching, so as to help students develop the concept of wealth management. Separate evaluation will be made for this award.
4. **“Active Participation Award for Schools”**: Schools will be divided into five groups according to the number of teaching staff. In each group, the school with the highest proportion of teachers who have submitted projects for this Award Scheme successfully this academic year will be automatically awarded this prize.

### Section 3 Evaluation Criteria

Evaluation criteria for all categories and awards are as follows:

#### 1. Lesson Plan

Creativity	Feasibility and promotion value	Accuracy and rigorousness	Completeness	Effective-ness	Writing Skills	Pedagogical Techniques
20%	15%	15%	10%	20%	10%	10%

#### 2. Pedagogical Research

Originality	Feasibility and promotion value	Accuracy and rigorousness	Completeness	Research Value	Ethical consideration
20%	10%	20%	10%	25%	15%

#### 3. Teaching Achievements

Creativity	Feasibility and promotion value	Accuracy and rigorousness	Completeness	Effective-ness	Writing skills	Contribution to education
20%	15%	15%	10%	20%	5%	15%

#### 4. Teaching Aids

Creativity	Feasibility and promotion value	Accuracy and rigorousness	Completeness	Effectiveness	Consistent with the theme
25%	15%	10%	10%	20%	20%

#### 5. Public Lesson

Creativity	Feasibility and promotion value	Accuracy and rigorousness	Completeness	Teaching Process and Methodology	Profession-alism	Teaching objectives, contents and effective-ness
20%	15%	10%	10%	15%	15%	15%

#### Supplementary Award: "Award of Information Technology Application"

Creativity	Feasibility and promotion value	Accuracy and rigorousness	Degree of IT Integration	Students' involvement in IT/Internet applications	Contribution to education
20%	15%	10%	25%	20%	10%

**Supplementary Award: “Award of Emotional Attachments to Home and Country”**

Creativity	Feasibility and promotion value	Accuracy and rigorousness	The degree of nurturing students' emotional attachments to home and the country	The degree of strengthening students' understanding on the development and achievement of the country	Contribution to education
20%	15%	10%	25%	20%	10%

**Supplementary Award: “Award of Finance and Wealth Management Education”**

Creativity	Feasibility and promotion value	Accuracy and rigorousness	Develop students' concept of wealth management	Enhance students' financial knowledge and wealth management ability	Contribution to education
20%	15%	10%	25%	20%	10%

**Remarks:**

- (1) The relevance of the project to the “Requirements of the Basic Academic Attainments” for preschool, primary, junior secondary and senior secondary education” (Dispatches of the Secretary for Social Affairs and Culture No. 118/2015, 19/2016, 55/2017, 56/2017 and 69/2018) and its development potential and degree of implementation should be considered in evaluation. Official copies of the “Requirements of the Basic Academic Attainments” can be found and downloaded on Imprensa Oficial website ([www.io.gov.mo](http://www.io.gov.mo)) or The Curriculum and Teaching Resources website ([www.dsedj.gov.mo/crdc](http://www.dsedj.gov.mo/crdc)).
- (2) Bonus grades should be granted to projects that integrate “Moral and Civic Education” into subjects and disciplines like Languages, History, Geography and Social Studies in particular.

## Section 4 Awards

DSEDJ will grant Certificates of Appreciation and/or cash prizes,<sup>7</sup> with reference to this Regulation, to awardees according to the quality of their work and the ranking. DSEDJ reserves the right to make the final decision on the number of awards and the list of awardees. Awards<sup>8</sup> granted and cash prizes (MOP) are as follows:

Award		Distinction	Class A	Class B
Category				
Lesson Plan	Single Unit	5,000	3,600	2,500
	Theme	18,000	12,600	8,800
	Academic Year	36,000	25,200	17,600
Pedagogical Research		10,000	7,000	4,900
Teaching Achievements		45,000	31,500	22,000
Teaching Aids		5,000	3,600	2,500
Public Lesson		7,000	5,300	3,700
Supplementary Awards under Lesson Plan Category				
Information Technology Application		1,500	1,000	700

## Section 5 Announcement of Awardees and Award Arrangement

1. DSEDJ will notify the awardees by mail. The list of awardees will be uploaded on the Award Scheme on Instructional Design webpage at <http://www.dsedj.gov.mo/cre/tplan>.
2. Any appeal against the List of Awardees, together with details of the appeal, must be made in written form within five working days from the announcement of the List. Late appeal will not be accepted.
3. Appeal cases will be reviewed by the Consultants and Appeal Committee. Decisions made by the Consultants and Appeal Committee are considered final.

<sup>7</sup> Cash prizes are sponsored by Bank of China (Macau Branch).

<sup>8</sup> "Award of Emotional Attachments to Home and Country," "Award of Finance and Wealth Management Education," and "Active Participation Award for Schools" will be awarded in the form of Certificates of Appreciation as encouragement and recognition. No cash prize will be awarded.

DSEDJ will mail out such decision to the corresponding appellant(s) in six to eight weeks from the ending date of the appeal period.

4. Awardees will be invited to the Award Ceremony. Details will be announced later. Bank of China (Macau Branch) will deliver the cash prizes on or before October, 2022 via bank transfer to the awardee's/designated group member's BOC MOP account. Award winners will be notified by the time the cash prizes are delivered.

## Chapter VI Responsibilities and Obligations

1. Candidate(s) are responsible for submitting registration, works, and clarifications required by the organizer before the deadline. Late registration or work submission, late submission of clarifications or clarifications not satisfying the requirements will not be accepted.
2. Candidate(s) bear the responsibility to ensure the completeness and accuracy of their submitted work(s). There is NO supplementary submission or amendment policy. In case the submitted work does not comply with the Regulations and/or Registration Requirements, the candidate(s) will be disqualified. Works with wrong file uploaded, or with mistakes in the registration or work information will not be accepted.
3. Candidate(s) for Lesson Plan, Pedagogical Research, Teaching Achievements and Teaching Aids categories are responsible to make sure the names of candidate(s) and schools, or any other details, characteristics, or codes that indicate or provide clues on candidates' identity, contact details, do not appear on their submitted work. Violation will result in a grading penalty, and for serious offence, candidate(s) may be disqualified and all awards granted may be deprived.
4. Plagiarism or use of any data or material that infringe intellectual property rights is strictly prohibited. DSEDJ may disqualify the candidate from the Scheme. Awards granted will be deprived and with retroactive effect.
5. Candidate(s) bear the responsibility for clarifying the intellectual property rights of his/her project. Should the project be involved in intellectual property rights infringement, the candidate(s) will bear related legal responsibilities.
6. Candidate(s) are obliged to ensure the work compliant with the Regulations and/or Registration Requirements. Depending on the decision of the Evaluation Committee and the degree of such violation, DSEDJ may disqualify the candidate from the Scheme. Awards granted will be deprived and with retroactive effect.
7. If a candidate submits his/her participating project to other organisations for subsidy application or for participation in other competitions, and such

application or participation is successful or awarded before the release of the results of the Scheme, the candidate must notify DSEDJ immediately and cancel his/her participation in the Scheme.

8. DSEDJ and the candidate(s) jointly own the rights (full or partial) to use the awarded projects and the copyrights (full or partial) of the awarded projects. Candidate(s) must inform DSEDJ in written form and provide details prior to using the project.
9. Awardees are obliged to participate in the promotion and sharing activities related to the Scheme hosted by DSEDJ.
10. Once an award is deprived, the awardee must immediately return all cash and certificate prizes.
11. DSEDJ reserves the right of final decision on the classification of submitted works.
12. DSEDJ may make modifications to the Regulations of the Award Scheme at any time and reserves the right of final interpretation.

- END -

Disclaimer:

This English version of the Regulations has been translated from Chinese and is for reference only. In case of inconsistency or ambiguity between the Chinese version and the English version, the Chinese version shall prevail.